

The Hong Kong University of Science and Technology
Student Amenities, Dean of Students' Office
Application for Mail Box / Storage Cabinet by Student Organization

- Any group of students of the University recognized by the University who intends to organize extra-curricular activities may apply for allocation of mail box and storage cabinet under the student amenities.
- Completed application form should be returned to the LG3 Student Support & Activities Counter of the Dean of Students' Office or email to stuam@ust.hk
- The Dean of Students' Office reserves the right to grant and withdraw the right of use of the facilities at any time.

1. Name of Student Organization: _____

2. Status of the Student Organization: ☐ Organizing Committee
☐ Registered with HKUST
☐ Registered with the HKUSTSU
☐ Others (pls specify): _____

3. Name of Chairperson: _____ (Student ID: _____)

4. Particular of 2 other students involved in this application:

<u>Name</u>	<u>Student No.</u>	<u>Mobile No.</u>	<u>Signature</u>
_____	_____	_____	_____
_____	_____	_____	_____

5. Facility applied for: ☐ Mail Box ☐ Storage Cabinet

6. Period of Use: From _____ To _____

Signature of Chairperson

Date

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For Office Use

<u>Facility Approved</u>	<u>No.</u>	<u>Received by</u>	<u>Student No.</u>
<input type="checkbox"/> Mail Box	_____	_____	_____
<input type="checkbox"/> Storage Cabinet	_____	_____	_____

Remarks: _____